



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/B/52711

Dated/दिनांक : 04-09-2

**Bid Document/ बिड दस्तावेज़**

<b>Bid Details/बिड विवरण</b>	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	19-09-2024 15:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	19-09-2024 15:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	120 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Housing & Urban Affairs (mohua)
<b>Department Name/विभाग का नाम</b>	Urban Transport
<b>Organisation Name/संगठन का नाम</b>	Mumbai Metro Rail Corporation
<b>Office Name/कार्यालय का नाम</b>	Mumbai Metro Rail Corporation Limited
<b>Item Category/मद केटेगरी</b>	Event or Seminar or Workshop or Exhibition or Expo Management Service - National; Exhibition; Conceptualization and Planning, Designing and Installation; Third-party premise Three day
<b>Contract Period/अनुबंध अवधि</b>	4 Month(s)
<b>Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)</b>	72 Lakh (s)
<b>Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष</b>	3 Year (s)
<b>Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है</b>	Yes
<b>MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है</b>	Yes
<b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b>	No
<b>Document required from seller/विक्रेता से मांगे गए दस्तावेज़</b>	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by t buyer

**Bid Details/बिड विवरण**

<b>Do you want to show documents uploaded by bidders to all bidders participated in bid?/</b>	Yes
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	2000000
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	40000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	6

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

NIL  
Mumbai Metro Rail Corporation Limited, Urban Transport, Mumbai Metro Rail Corporation, Ministry of Housing & Urban Affairs (MoHUA)  
(Avinash Mahadeo Patil)

**MII Compliance/एमआईआई अनुपालन**

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years at the date of constitution shall be taken into account for this criteria.
3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
5. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
  1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost or
  2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost or
  3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

Annexure-1 - [1723536659.xlsx](#)

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**The Bidder must have successfully executed at least XX projects of any value in past 3 years of providing similar services to Central/State Government, PSUs or any other government organizations:** minimum 3 years of experience with government organisation

**During the (full) duration of contract or contract period Service provider must have a dedicated team of manpower strength of XX to conduct events:** 10 nos of

**This Bid is based on Quality & Cost Based Selection (QCBS) . The technical qualification parameters are**

Parameter Name	Max Marks	Cutoff Marks	Qualification Methodology Document
Years of Experience, Designing and conceptualization, Turnover, Services provided to Government Entities, Presentation, & Methodology/Approach, Execution of Stall, Innovative ideas	100	70	<a href="#">View File</a>

**Total Minimum Qualifying Marks for Technical Score: 70**

**QCBS Weightage(Technical:Financial):30:70**

**Presentation Venue:**Mumbai Metro Rail Corporation Limited,  
801 & 803, 8th Floor, Hallmark Business Plaza,  
Opp. Gurunanak Hospital,Sant Dnyaneshwar Marg,  
Bandra (East), Mumbai - 400 051

**Event Or Seminar Or Workshop Or Exhibition Or Expo Management Service - National; Exhibition; Conceptualization And Planning, Designing And Installation; Third-party Premise; Three Day ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Location of event	National
State	NA
District	NA
pincode	NA
Nature of events	Exhibition
Category of work required	Conceptualization and Planning , Designing and Installation
Event premises	Third-party premise
Duration of event	Three day
Coverage of the event	Photography
Boarding	Not Required
Inclusion for the event	Flower Decoration , Internet Facility , Backdrop Standees
Seating arrangement	2 sofa table
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of event to be organized	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र.सं.	Consignee Reporting/Officer/प रेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of event to be organized	Additional Requirement/अतिरिक्त आवश्यकता
1	Avinash Mahadeo Patil	400051, Mumbai Metro Rail Corporation Limited, 2nd and 8th Floor, Hallmark Business Plaza, Opp. Gurunanak Hospital, Bandra (East), Mumbai 400051;, Mumbai - City, 400051	1	N/A

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Generic

**Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 3. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. Any other document in support of contract execution like Third Party Inspection release note, etc.

### 4. Forms of EMD and PBG

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

MUMBAI METRO RAIL CORPORATION LTD.

Account No.

35160137534

IFSC Code

SBIN0000300

Bank Name

STATE BANK OF INDIA

Branch address

WORLI

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

### 5. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

MUMBAI METRO RAIL CORPORATION LTD

Account No.

35160137534  
IFSC Code  
SBIN0000300  
Bank Name  
STATE BANK OF INDIA  
Branch address  
WORLI

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of within 15 days of award of contract.

6. **Buyer Added Bid Specific Scope Of Work(SOW)**

Text Clause(s)

**Name of work:** - Appointment of Agency for Designing, Manufacturing, Installation and Maintenance of stall for 3 days for Urban Mobility India Exhibition cum Conference (UMI) 2024 at Gandhinagar, Gujarat

**Exhibition Schedule:** - 25<sup>th</sup> to 27<sup>th</sup> October 2024 (03 Days)

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**Size of the stall:** - 3m x 3m (02 nos. of stall) 193 sq. ft.

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**Venue:** - Urban Mobility India Exhibition cum Conference (UMI) from 25<sup>th</sup> to 27<sup>th</sup> October 2024 at Mahatma Mandir Convention & Exhibition Centre, Gandhinagar, Gujarat

<b>Sr. No.</b>	<b>Description of Items</b>	<b>Measurement Unit</b>	<b>Quantity</b>	<b>Amt.</b>
1	Conceptualization and installation of diorama, complete with wooden base structure with roof as per design including illumination, decoration of the stall consists of tunnel, station features, rolling stock and required fixtures etc. as per the instructions of employer	LS	1 job	
2	Designing and printing of digital flex giving information of MMRC, logo etc. as per approved text and images etc. complete including all as per the instructions of employer	LS	1 Job	

3	Design, create and install a realistic 3D selfie corner includes a 3D pillar with logo, layered 3D backdrop as per instructions of employer	Lump sum	1
4	Customized fascia of the stall with signage's	9m x 3m	
5*	Providing Carpet	per. sq. ft.	193 sq. ft.
6*	Providing and arrangements for palm in pots for 3 days	Number	10
7*	Chair and round table		5
8*	Overheads and miscellaneous works per the stall requirement	LS	
9*	Dustbin, fishbowl for cards, visitor book, sweets with serving bowl.	LS	1
10*	Providing and installation of LED TV with USB provision and laptop	Per day	4
11*	Reception Desk	Lump sum	1
12*	Providing of Internet Connectivity high speed wi-fi	Per day	3
13*	Flower bouquets (as required)	Number	10
	<b>Total Amount</b>		

**(In**

**Words - (In Rupees Only) excluding GST as applicable**

**Note:** - The items mentioned from No. 5\* to 13\* in the above table shall be provided on rental basis.

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority, Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to respond to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to ensure compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with laws. जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।



---Thank You/धन्यवाद---

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