

**Summary of RFP Queries**

S. No.	Clause No.	Clause Description	Clause Query	MMRC Response	Addendum (Y/N)
1	RFP Clause 4.1 Pg. 7	SCOPE OF SERVICES OF AGENCY	What will be the language for the narration of the documentaries and interviews?	Refer Addendum 1	Y
2	RFP Clause 3 of Section 4 Pg. 9	The Agency shall submit the following Audio-visual documentaries as a part of deliverable:	For half hour documentary episode net time period is 22 minutes and for 1 hour documentary episode it is 44 minutes.	Refer Addendum 1	Y
3	RFP Clause 3 of Section 4 Pg. 9	The Agency shall submit the following Audio-visual documentaries as a part of deliverable:	Please provide specific definition of special event.	Refer Addendum 1	Y
4	Clause 11 of Section 2 QCBS Data Sheet Pg. No. 4 of RFP	Copy of Contract/work orders indicating the details of previous assignment, client etc. The Competent authority of the Consulting firm shall self-certify if the firm has done assignments on non-disclosure agreements. In such cases, broad details of the assignment must be provided to ascertain relevance (Annexure I & Annexure II)	Works orders will be acceptable?	Work orders will not be acceptable for completed works. Work completion certificates shall be required. Work orders for ongoing works shall be accepted but will not be considered for evaluation. Telecast Certificate should mandatorily be attached for the videos telecasted.	N

5	Section 2 Criteria & Point System for Quality & Cost Based System Pg. 5	S. No. 4 - Agency shall provide supporting documents i.e. CV of above Manpower expertise with 10 years' field experience	There are not so many experts in specified fields who have experience of 10 years. As the media industry is technology oriented and latest technology to be used are not that old so that we can find experts having 10 years or more experience. Also, young people are more creative and technology friendly who can handle modern equipment.	Refer Addendum 1	Y
6	Section 2 Criteria & Point System for Quality & Cost Based System Pg. 6	S. No. 3 - Agency shall provide supporting documents i.e. Purchase order, Licenses etc.	1. Do we need to have the bills in our own name or we can take services of third party?	Infrastructure and other equipment should be owned by the bidder. Alternatively, the bidder should have standing arrangement for equipment & studio that can be deployed as & when required on short term notice. Documentation such agreement, long term lease of equipment that provide long term association shall be provided.	N
7	Annexure III Pg. 26	a) Gross Annual Turnover on construction work Rupees (In Lakhs)	Why Construction work turnover is required?	Refer Addendum 1	Y
8	General Query 1	-	Permission for access to sites?	Permission for access for sites shall be provided by MMRC	N
10	General Query 2	-	The Financial Proposal Submission Form has broadly four sub-sections that we need to budget for. Are these the only figures required or does MMRC also need a detailed break-up of how we arrived at the figure like a detailed budget sheet tabulated on an excel sheet?	Refer Addendum 1 (Any financial offer or figures or related data should strictly be not attached in any of the envelopes other than Envelope C, if found so the bid will be summarily rejected.)	Y

11	General Query 3	-	On Page 3 point no. 10, in the Envelope B section it is mentioned that we are to submit one soft copy as well. In addition to the paper-work, do you also want the links of the videos that we have done on the CD?	Yes, we want the list of videos with URLs in the CD in prescribed format. Refer Addendum 1	Y
12	General Query 4	-	Is it possible for MMRC to send a soft copy of the RFP through mail? If it is not possible to give the entire RFP, it will be nice if we get just pages 23, 24, 25 and 26 as soft copies.	The soft copy will be shared via email. However, any reproduction/modification in any form of the document should not be done. In case of any queries the terms and condition of the contract provided in hard copy and any addendums issued online shall be final and binding.	N